



PATTYCAKE PLAYHOUSE, INC.

early childhood learning center

5288 Route 9W

Newburgh, New York 12550

(845) 562-6322 phone (845) 568-3240 fax

www.pattycakeplayhouse.com

2017-2018 Registration

Child's Name: _____ Date of Birth: _____ Sex: M F

Child's Nickname: _____

Physical Address: _____

Mailing Address (if different from above): _____

School District: _____ Home Phone: _____

Email Address for Communication: _____

Parent/ Guardian: _____ Parent/ Guardian: _____

Place of Employment: _____ Place of Employment: _____

Work Phone: _____ Work Phone: _____

Cell Phone: _____ Cell Phone: _____

How did you hear about us? (if referred, please include the name of the person who referred you): _____

Program: _____ Infant (8 weeks- 18 months) 6:30am-6:00pm	Days: M T W Th F
_____ Toddler (18 months- 3 years) 6:30am-6:00pm	Days: M T W Th F
_____ Preschool (3 years- 4 years) 6:30am-6:00pm	Days: M T W Th F
_____ PreK (4 years- 5 years) 6:30am-6:00pm	Days: M T W Th F
_____ Before School (4 years- 10 years) 6:30am-8:30am	Days: M T W Th F
_____ After School (4 years- 10 years) 3:30pm-6:00pm	Days: M T W Th F
_____ Summer Camp (5 years-10 years) 6:30am-6:00pm	Days: M T W Th F

Please check one of the following:

_____ My child will be participating in the Full Year (12 month) program.

_____ My child will be participating in the School Year (10 month) program.

_____ My child will be participating in the Summer Camp (2 month) program.

To be completed by the Office:

Personnel Administering the Tour: _____

Scheduled Start Date: _____ Registration Fee Payment Information: _____

Key Numbers: _____ Key Payment information: _____

_____ Private Pay _____ Child Care Aware (active duty military)

Emergency Contact/ Pick Up Information

In the event that parents/ guardians cannot be reached, please list emergency contacts. All individuals listed below are also authorized to pick up your child in the instance that parents/ guardians cannot pick up. These individuals should always bring ID and must report to the office upon entering the building. You should list contacts that live nearby for emergency purposes. Please list contacts in the order they should be reached. We always attempt to reach parents/ guardians first.

Name: _____ Contact Number: _____ Relationship: _____
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Medical Information

Child's Physician: _____ Telephone Number: _____
 Pre-Existing Medical Conditions (i.e. febrile seizures, asthma, etc.): _____
 Surgeries: _____ Medications taken regularly: _____
 Allergies/ Food Restrictions: _____
 When I get sick, it is often accompanied by the following symptoms: _____

Primary Insurance Company: _____ Insurance Phone Number: _____
 Policy Number: _____ Group Number: _____
 Subscriber's Name: _____ Subscriber's Date of Birth: _____
 Subscriber's Relationship to Patient: _____

Developmental Goals & Concerns

My family believes I have the following strengths: _____
 A few things my family and I hope I will do this year are: _____

I receive Early Intervention/ Preschool Special Education services: Yes No Previously
 Please explain services that are in place and their frequency: _____
 I am interested in receiving information on Early Intervention/ Preschool Special Education services: Yes No
 Please explain your concerns: _____

Family History

My personality is generally: _____ Is your child potty trained? _____
 List siblings that live in the home (include ages): _____
 Are there any special conditions we should know about (i.e. divorce, separation, order of protection, custody documents, etc.)?: _____
 Religion Practiced: _____ Language spoken at home: _____
 May I have treats on special occasions that deviate from what my parents provide in my lunchbox? Yes No
 I have the following fears: _____
 Has your child ever been in daycare? If so, why did you terminate enrollment?: _____

I have received, read, and understand the 2017-2018 policy statement of Pattycake Playhouse, Inc. and I am in complete agreement with the said terms. I will keep a copy of these policies, as I am aware that they will be strictly enforced.

Parent Signature: _____ Date: _____

I understand that tuition is due regardless of attendance, holidays, and emergency closings. I understand that late fees will be assessed in accordance to the said terms in the policy statement. The monthly rate at enrollment is \$ _____ (rate is subject to change based on increased or decreased days).

Parent Signature: _____ Date: _____

I give permission to Pattycake Playhouse, Inc. to seek any and all emergency medical treatment for my child as per the emergency procedures set forth in this policy. Pattycake Playhouse, Inc. will have permission to facilitate appropriate medical treatment for my child until EMS arrives on the scene. EMS has permission to transport my child to the nearest hospital in an emergency.

Parent Signature: _____ Date: _____

I give permission for Pattycake Playhouse, Inc. to photograph my child and use such photographs in advertising/ literature, website updates, Pattycake's facebook page, newspaper articles, as well as Brightwheel updates and classroom displays.

Parent Signature: _____ Date: _____

I accept full responsibility for my child's transportation to and from Pattycake Playhouse, Inc. I clearly understand the fees that will be applied should my child not be picked up by 6:00pm. I agree to transport my child as per NYS Motor Vehicle safety laws and understand that Pattycake Playhouse may contact the authorities should they observe otherwise.

Parent Signature: _____ Date: _____

I give my child permission to participate in walks on North Hill Lane. Walks include holding onto a rope and/ or sitting in a stroller. First Aid bags and a cell phone always accompany classes on walks.

Parent Signature: _____ Date: _____

My child has permission to participate in sprinkler play during the summer months. I will provide sunscreen, towel, bathing suit, and water shoes (labeled with first and last name), as requested on designated days.

Parent Signature: _____ Date: _____

My child has permission to participate in outdoor snow play during the winter months. I will provide a snowsuit, gloves, hat, and boots (labeled with first and last name), as requested on designated days.

Parent Signature: _____ Date: _____

Should I have my child evaluated for early intervention or preschool services, I give permission for Pattycake Playhouse, Inc. to share recent assessment results with any professional involved in the evaluation process.

Parent Signature: _____ Date: _____

I understand that if anything on this form changes while my child is enrolled in the program, it is my responsibility to contact administration and update this registration information immediately.

Parent Signature: _____ Date: _____

I have read and fully understand the health exclusion criteria as it pertains to illness. I agree to keep my child home when he/ she is feeling ill, in order to help maintain the health and safety of other children and staff in the center. I will notify the center if my child is diagnosed with a communicable disease so that they can alert other families. Additionally, I am aware that if my child's medical statement becomes past due, he/ she may be excluded from the program until current paperwork is submitted.

Parent Signature: _____ Date: _____